SUMMARY: Featuring an engaging lineup of speakers, this program is for the seasoned Family Law paralegal looking for the latest law updates and substantive material beyond the basics, as well as the new Family Law Paralegal trying to understand the nuts and bolts of this complex and exciting area of law.

Topics include:
• Case law updates
• North Carolina Child Support Guidelines
• Division of Retirement benefits in Equitable Distribution cases

The North Carolina Bar Association Foundation is accredited by the North Carolina State Bar as a provider of continuing legal education.
FOUR WAYS TO REGISTER

ONLINE*  www.ncbar.org/CLE  •  PHONE* 800.228.3402  •  FAX* 919.677.1774

March 23, 2017

TAKE ADVANTAGE OF THE FOLLOWING OPTIONS:

MAIL **

*Credit cards only.  **Please make checks payable to the NCBA Foundation.

TUITION | LIVE • LIVE WEBCAST • VIDEO REPLAY (VR)  | Select format and tuition rate below.

<table>
<thead>
<tr>
<th>REGISTRANT TYPE</th>
<th>EARLY BIRD TUITION</th>
<th>REGULAR TUITION</th>
<th>WEBCAST TUITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>NCBA Paralegal Division Member</td>
<td>$155</td>
<td>$205</td>
<td>$230</td>
</tr>
<tr>
<td>Non-member</td>
<td>$285</td>
<td>$335</td>
<td>$360</td>
</tr>
<tr>
<td>CPE Passport Holder</td>
<td>6 tokens</td>
<td>6 tokens</td>
<td>Webcast</td>
</tr>
<tr>
<td>Paralegal Division Student Member</td>
<td>$25</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

VIDEO REPLAY LOCATIONS | For details and an updated schedule, see www.tinyurl.com/CLE576FPD

- Cary | #576BAR | May 22
- Charlotte | #576CHA | May 22
- Wilmington | #576WLM | June 1
- Winston-Salem | #576WIN | June 6
- Other (if applicable, from website): City:_________ | Code: #576___

REGISTRANT INFORMATION  | Please print clearly.

Print Full Name: ____________________________________________
Firm/Organization Name: ____________________________________________
Address: ____________________________________________
City, State and ZIP: __________________________
Daytime Phone Number: ______________
Email Address: __________________________

PAYMENT  | Registration is processed only after payment is received. Please print clearly.

Enclosed is a check, payable to the NCBA Foundation. Please charge my credit card.

Card Number: ___________________________ Expiration Date: ___________________________
Total Amount: __________ Signature: ____________________________
Thursday, March 23, 2017, 8:30a–4:15p

8:30a  Registration

8:55  Welcome, Announcements and Introductions

9:00  Case Law and Legislative Updates
Rebecca K. Watts
Learn recent case law and legislative updates from an experienced family law specialist and certified family law mediator. She has shaped North Carolina's family law through her advocacy on the appellate and trial court levels coupled with her active participation in the North Carolina Bar Association's Family Law Section, Appellate Practice Section and Appellate Rules Committee.

10:00  Ethics for Paralegals*
Albert Russell Hendrix
Learn how to avoid federal and state ethical issues that may arise in the course of providing attorney-support services that cover a variety of topics, from preventing and avoiding the unauthorized practice of law to national and local legal association opinions and recommendations.

11:00  Break

11:15  Retirement Benefit and QDROs
Andrea M. Fink
- Tips to identify the different types of retirement benefits
- Division of employee benefits in divorce cases
- Drafting QDROs
- Subdividing retirement benefits in North Carolina’s state-administered defined benefit plans
- Differences between a state sponsored plan and private plans
- Dividing pensions and preparing the pension division order

12:15p  Networking Lunch

1:00  Courtroom Procedures for Paralegals
Judge Christy T. Mann
Find out how to conduct yourself in the courtroom to effectively assist your attorney and the presiding judge, from an experienced district court judge.

2:00  North Carolina Child Support Guidelines and Deviation from Guidelines
Amanda B. Cannavo
- The purpose and legislative intent of the North Carolina Child Support Guidelines
- The basics of child support calculations
- Discussion regarding the inclusion of extraordinary expenses in the child support calculation
- Deviation from the child support guidelines—grounds and procedure
- Case law update
3:00 Break

3:15 Family Financial Tools
Ketan P. Soni
Learn to utilize technologies to create an Equitable Distribution Spreadsheet and other PDFs as a tool to assist with completing and tracking financials from an experenced certified family law mediator.

4:15 Adjourn

* Indicates portion providing Ethics/Professional Responsibility credit

FINE PRINT • REGISTRATION Registrations are limited by space, and may include a live video broadcast overflow room. TRANSFERS Registrants may transfer from a Live program, Video Replay, Webcast or Phone/Audio Streaming Program without penalty within three business days after the program date. CANCELLATIONS Cancellations must be received by 9:00 a.m. the third business day prior to the program to qualify for a refund (less $75 administrative fee). Those not attending will receive the digital program materials in full consideration of tuition paid. MCLE CREDIT The North Carolina Bar Association Foundation is an accredited CLE sponsor under the MCLE Regulations promulgated by the NC State Bar Board of Continuing Legal Education. This program is approved (but not sponsored) by the Board for the designated number of CLE hours. Each attorney must maintain a record of his/her attendance for the NC State Bar annual report. MCLE credit is reported by NCBA Foundation only if a NC State Bar number is provided. Your CLE tuition includes mandatory State Bar fees used to support the State Bar’s Mandatory Continuing Legal Education program, the Chief Justice’s Commission on Professionalism and the Chief Justice’s Equal Access to Justice Commission. Your tuition also includes digital access to all program materials. DIGITAL PROGRAM MATERIALS You will receive a notification email when digital materials are available to download. To retrieve digital materials, log in and select “Your Course Materials” on the CLE website. All of the materials for this program will be available for download in advance of the program. VIDEO REPLAYS To qualify for the Early Bird tuition, registration must be received one week prior to program date. NC State Bar rules require a minimum number of preregistered active State Bar members. The NCBA Foundation reserves the right to cancel any video program prior to the program date if registrations do not meet the NC State Bar requirement. Some sites require additional registration or evaluation forms. Visit www.tinyurl.com/CLE576FPD to confirm video replay registration and program start times. CLE credit hours at Video Replays are subject to change. Video replay program attendees may purchase the printed manuscript at cost. Due to printing and shipping lead times we are unable to accommodate requests for print materials made fewer than seven (7) days prior to any video replay program. INCLEMENT WEATHER We make every effort to notify registrants when a program is canceled or delayed due to weather. If inclement weather is forecast, please check your local news listings or contact event venue. NCBA programs will follow the work schedule of the hosting institutions, to include delayed openings. CLE SCHOLARSHIPS A limited number of scholarships are available to members in financial need. Contact Membership Services at 1.800.662.7407 or email akemple@ncbar.org. EVENT SPONSOR AND EXHIBITOR OPPORTUNITIES Interested in meeting the attendees of this program? Become an exhibitor or sponsor! Contact Jennifer Shapiro at CLESponsorship@ncbar.org for detailed information about these opportunities and their benefits. FOR MORE INFORMATION, VISIT WWW.NCBAR.ORG/CLE.

RELEASING AT THIS PROGRAM!

By Jennifer R. Smith, Monica A. Inzaina and Pamela Deeds Stewart

As a family law paralegal, your role extends beyond just assisting your attorney with case preparation. You also act as a liaison to the client; represent the firm when interacting with the opposing party, courthouse staff and experts, increase the firm’s business by successfully scheduling consultations and billing effectively; and help to prevent any ethical or malpractice traps for the attorney.

Written by two certified paralegals and a Board Certified Family Law Specialist (a former family law paralegal herself), this new resource:

- Discusses practical skills, such as calculating deadlines and drafting various documents
- Offers helpful hints for completing necessary tasks, such as scheduling consultations and filing documents at the courthouse
- Outlines essential procedures, such as client file setup, document organization and trial preparation
- Provides sample documents and forms

Visit www.ncbar.org/CLE and click on Publications for more information.

Visit www.ncbar.org/CLE and click on Publications for more information.
Program Information

Planners
- Shawana W. Almendarez, North Carolina Paralegal Consulting Service, Charlotte
- Maria E. Iglesias, Krusch & Sellers PA, Charlotte

Speakers
- Judge Christy T. Mann, North Carolina District Court, Charlotte
- Amanda B. Cannavo, Sodoma Law PC, Charlotte
- Andrea M. Fink, Miller & Johnson PLLC, Boone
- Albert Russell Hendrix, Family Court Administrator’s Office, Charlotte
- Ketan P. Soni, Hull & Chandler PA, Charlotte
- Rebecca K. Watts, Collins Family Law Group, Charlotte

We extend our sincere gratitude to the Paralegal Division and the planners and speakers who volunteer their time and expertise toward the goal of presenting an educational program of the very highest quality.

Hotel Information
Contact hotels directly for reservations at the special NCBA room rate. Rates are based on availability and may sell out.

- Embassy Suites, 201 Harrison Oaks Boulevard, Cary
  Rate: $169 Single/Double. Rate includes a full cooked-to-order breakfast and the manager’s evening reception.
  Reservations: 919.677.1840 | Reference Corporate ID: NCB or NC Bar Rate

- TownePlace Suites by Marriott, 120 Sage Commons Way, Cary
  Rate: $114 studio queen with sleeper sofa (Sunday–Thursday). Rate includes a complimentary hot breakfast. All rooms come with a fully equipped kitchen.
  Reservations: 919.678.0005 | Ask for the NC Bar Association corporate rate.

CPE PASSPORT
Access to all your CPE needs with one easy payment

Top Benefits of CPE Passport
- Average savings of 25% per year on programs*
- One easy payment with rolling enrollment
- Save 30% on all CLE Bookstore purchases
- $50 discount for current Passport holders
- No cancellation fees for Passport holders

CPE Passport Pricing
NCBA Paralegal Members:
12 Hours (Tokens) for $329

*Limited number of out-of-state and special programs are not eligible.

Get your CPE Passport today!
ONLINE: www.tinyurl.com/CPEPassport
PHONE: 800.228.3402
NCBA 2017 Paralegal Division
Family Law CPE

LIVE • LIVE WEBCAST
Thursday, March 23, 2017
NC Bar Center, Cary

CPE CREDIT: 6.0 Hours
Includes 1.0 Hour Ethics/Professional Responsibility

UPDATES & REGISTRATION
www.tinyurl.com/CLE576FPD

“Terrific job! Something was learned from every session attended.”
“Excellent program. High-level CPE sessions and a wide range of topics.”
—Attendees of 2016 Paralegal Division Programs