2019-20 Bar Leadership Orientation

A few words from LeAnn Nease Brown, 2019-20 NCBA/NCBF President

Welcome to the North Carolina Bar Association and North Carolina Bar Foundation Leadership Teams for 2019-20. As a chair or vice-chair of a section, division, committee or task force or as a member of our Board of Governors, you serve our profession, our members and our fellow North Carolinians through your leadership. Our work is accomplished by our 31 sections, 4 divisions, our committees and our task forces under the leadership of Executive Director Jason Hensley and our Board of Governors. The success of our work depends upon you, our leadership team, the energy and effort of our volunteer members, and the good work of our staff and executive director.

Through your leadership of NCBA/NCBF and our sections, divisions and committees, we help our members power their practices, our profession and our communities. We build relationships and community within our profession; we educate the public about our system of government and the rule of law; we advocate for good government principles; we seek to protect and promote a strong and independent judiciary; and we seek to help lawyers help each other and our greater community. NCBA/NCBF serves the diverse professional needs of lawyers, law students, judges and paralegals across North Carolina.

These are exciting times. The Association updated the dues structure to create member value unlike any offered before, including free Expert Series CLE and a free section membership. The new dues model encourages section participation, empowers sections and divisions to spend resources on member needs and frees sections to plan substantive CLE, as mandatory components are addressed by the Expert Series. You are the first class of bar leaders with the opportunity to help our members realize the full potential of membership under the new dues model.

Through our Foundation, we are growing our culture of philanthropy, enabling us to have a powerful impact on North Carolina. We work to build strong relationships between our members and the public through pro bono and public service activities. Our leaders and our members direct time and financial resources to power our communities.

A productive and successful year requires us to plan together now to make this the best year possible. Thank you for what you do on behalf of our profession and our fellow citizens through your service to NCBA/NCBF and your leadership. I am grateful and honored to serve with you.

Sincerely,

[Signature]

LeAnn Nease Brown is a member/manager of Brown & Bunch, PLLC in Chapel Hill. She will be installed as the 125th president of the North Carolina Bar Association on Saturday, June 22, at the 2019 Annual Meeting in Asheville. LeAnn is a graduate of the University of North Carolina (BA/MS) and the University of North Carolina School of Law (JD).
Bar Leadership Orientation Agenda

Thursday, June 20, 8:30 a.m.–noon

8:30  Networking Breakfast and Headshots – Amherst Gallery
9:00  Remarks from President-elect – Amherst C
9:15  Remarks from Executive Director – Amherst C
9:30  Plenary – Amherst C
   •  A Power of Greater Good: The North Carolina Bar Foundation – Kim Bart Mullikin – 20 minutes
   •  The Power Pitch – Josh McIntyre – 15 minutes
   •  Legislative Process – Devon Karst – 20 minutes
   •  The Value of the “I”: The Case for Diversity & Inclusion in Your Work – Niya Fonville and Rashad Morgan – 25 minutes
11:00 Break-out Sessions
   •  Board of Governors – Jason M. Hensley – Hemlock A
   •  Committee Leadership – Kim Bart Mullikin and Holly Morris – Hemlock B
   •  Section/Division Leadership – Julianne Dambro – Amherst C
noon  Adjourn

Speakers:

•  LeAnn Nease Brown – President-Elect
•  Julianne Dambro – Director of Communities
•  Niya Fonville – Minorities in the Profession Co-Chair
•  Jason M. Hensley – Executive Director
•  Devon Karst – Government Affairs Manager
•  Josh McIntyre – Director of Membership
•  Rashad Morgan – Minorities in the Profession Co-Chair
•  Holly Morris – Communities Manager
•  Kim Bart Mullikin – Senior Director of the North Carolina Bar Foundation

NCBA/NCBF Executive Staff

Executive Director
Jason M. Hensley
jhensley@ncbar.org

Senior Director, Foundation (NCBF)
Kim Bart Mullikin
kalmartmullikin@ncbar.org

Senior Director, Membership Experience
Erik Mazzone
emazzone@ncbar.org

Senior Director, Operations
Ashley Mills
amills@ncbar.org

Director of Annual and Major Gifts (NCBF)
Louise Harris
lharris@ncbar.org

Director of the Center for Practice Management
Catherine Sanders Reach
cSandersreach@ncbar.org

Director of Communities
Julianne Dambro
jdambro@ncbar.org

Director of Continuing Legal Education
Vaddrick Parker
vparker@ncbar.org

Director of External Affairs and Communications
Russell Rawlings
rrawlings@ncbar.org

Director of Finance
Virginia (Ginny) Craig
v CRAIG@ ncbar.org

Director of Information Technology
Mark Bryant
m bryant@ncbar.org

Director of Legacy Gifts (NCBF)
Tom Hull
thull@ncbar.org

Director of Member Service and Support
Tesha Blancett
tblancett@ncbar.org

Director of Membership
Josh McIntyre
jmcintyre@ncbar.org
2019-20 Board Meeting Information

Summer Board Meetings
Thursday, June 20, 2019, 1:00–5:00 p.m.
The Inn at Biltmore Estate, Asheville

2019-20 Organizational Board Meetings
Sunday, June 23, 2019, 10:00 a.m.–noon
The Inn at Biltmore Estate, Asheville

Fall Board Meetings
Friday and Saturday, October 4–5, 2019
Friday: noon–5:00 p.m.  |  Saturday: 9:00 a.m.–noon
Winston-Salem (Meeting site TBD)

Winter Board Meetings
Thursday, January 23, 2020, 9:00 a.m.–5:00 p.m.
N.C. Bar Center, Cary

Spring Board Meetings
April 2020
New Bern (Meeting Site TBD)

Expectations of 2019-20 Section, Division and Committee Chairs

1. Attend the 2019 Organizational Meetings of the NCBA Board of Governors and NCBF Board of Directors at 10:00 a.m. on Sunday, June 23, immediately following the adjournment of the 2019 NCBA Annual Meeting to be held June 20-23 at Biltmore in Asheville.

NOTE: You will receive a notice with meeting dates and reporting deadlines prior to each quarterly board meeting.

2. Contact your NCBA/NCBF staff manager or liaison directly with any questions and to schedule all meetings.

3. Hold one meeting prior to the 2019 Fall Board Meeting (scheduled October 4-5) in order to plan your work and set your meeting schedule for the year.

4. Submit a written report of your plans for the year to the President and Executive Director by September 14, 2019.

5. Hold other meetings as necessary throughout the year to accomplish your goals.

6. In late January 2020, share your recommendations of NCBA member volunteers to serve on your committee or provide leadership for your section or division next year. You also will be asked to advise on the need to create new committees, eliminate current committees, or redefine the charge or purpose of your committee and other committees or sections (particularly if you have had any problems of overlapping jurisdiction during the year).

7. Submit a year-end report to the President and Executive Director four weeks prior to the 2020 Summer Board Meeting, scheduled in connection with the NCBA Annual Meeting to be held June 2020.

8. Donate to the 2019-20 NCBF Annual Fund. Your gift to the Annual Fund supports pro bono and public service programs across North Carolina, including: 4ALL Statewide Service Day, NC Free Legal Answers, NC LEAP (entrepreneur assistance), Lawyers for Literacy, Wills for Heroes, the McIntyre Youth Leadership Challenge (policy advocacy competition for high school students), and resources for civic education programs including Middle School Mock Trial and Career Days.

About the North Carolina Bar Association and Foundation

NCBA Mission Statement  |  To serve the public and the legal profession by promoting the administration of justice and encouraging the highest standards of integrity, competence, civility and well-being of all members of the profession.

NCBA Diversity Statement  |  The North Carolina Bar Association is an inclusive organization committed to recognizing, respecting, promoting and encouraging diversity among its leadership, its membership and the entire legal community.

NCBF Mission Statement  |  Uniting the talent and generosity of our profession to be a power of greater good for the people of North Carolina.

NCBF Vision Statement  |  A vibrant North Carolina where legal services are available to all, regardless of ability to pay; where members of the legal profession provide community service and leadership that profoundly impacts the public, thereby demonstrating the value of our profession to society; and where all North Carolinians understand and have confidence in a legal system that serves them.

More about the NCBF  |  The NCBF, supported by donations to the Annual Fund Campaign, engages NCBA member attorneys as volunteers in statewide pro bono and public service programs, including: 4ALL Statewide Service Day, NC Free Legal Answers, NC LEAP (entrepreneur assistance), Lawyers for Literacy, Wills for Heroes, the McIntyre Youth Leadership Challenge (policy advocacy competition for high school students), and resources for civic education programs including Middle School Mock Trial and Career Days. The NCBF Endowment makes grants to support access to justice, civic education, professionalism and law-related pro bono and public service initiatives statewide, including many NCBA Section- and Division-sponsored pro bono and public service projects.
2019-20 Committee Descriptions and Chairs

NCBA Committees

**Annual Meeting Committee** assists with planning the NCBA Annual Meeting. (Chair: Catherine Lee, Vice-Chair: Will Oden)

**Appellate Rules Committee** examines the rules of appellate procedure and recommends any revisions to the Board of Governors for ultimate referral and consideration by the N.C. Supreme Court. (Chair: Drew Erteschik, Vice-Chair: The Hon. Barbara Jackson)

**Awards and Recognitions Committee** was established to review all awards and recognitions bestowed by the NCBA and the NCBF, including but not limited to the naming of existing awards and recognitions, the establishment and naming of new awards, and guidelines for selecting and reviewing the credentials and qualifications of recipients. (Co-Chairs: Clayton Morgan and S. Camille Payton)

**Communications Committee** recommends requirements to accommodate the communication needs of the NCBA and NCBF and monitors production of the This is the Law pamphlet series. (Chair: Lucy Austin, Vice-Chair: Phillip Long)

**Continuing Legal Education Advisory Committee** provides strategic advice to the Director of CLE concerning offerings of the CLE department. (Chair: Nan Hannah, Vice-Chair: Leigh Anne Williams)

**Future of Law Committee** tracks and analyzes the impact of leading-edge technology in the law. (Chair: Jeff Kelly, Vice-Chair: David Robinson)

**Judicial Independence and Integrity Committee** strives through educational and public information efforts to increase awareness across all stakeholders of the importance of an independent judiciary and the critical role of the judicial branch and supports the integrity of the civil and criminal justice systems in North Carolina by monitoring and addressing important issues affecting the judicial branch such as funding, overcrowded court dockets, new courts, public defender offices and other court needs. (Chair: The Hon. Robert Edmunds)

**Lawyer Referral Service Committee** monitors the operation of our North Carolina Lawyer Referral Service and recommends improvements to the program. (Chair: Erika Bales)

**Leadership Academy Committee** strives to help young lawyers become effective leaders in their communities, including the legal profession, their firms, legal departments or other workplaces and any other environments where lawyers regularly have calls or opportunities for leadership. (Co-Chairs: TBD)

**Legislative Advisory Committee** works with the NCBA’s Office of Governmental Affairs to provide advice and counsel to the Board of Governors regarding public policy and legislative priorities. It closely considers strategies and initiatives that the NCBA may undertake to effectively advance its legislative agenda, particularly on substantive legislation involving the legal profession and the administration of justice. The Committee will develop and propose recommendations to the Board of Governors regarding various legislative strategies. (Co-Chairs: Alan Duncan and Kimberly Stogner)

**Membership Committee** promotes strategies to encourage new and continued NCBA membership. The committee also incorporates local bar outreach activities including selection of the annual NCBA Citizen Lawyer Awards. (Chair: Jake Epstein, Vice-Chair: Stephanie Crosby)

**Minorities in the Profession Committee** is dedicated to promoting an increased presence of minorities in the legal profession through education and outreach to the legal community and the public, and annually selects recipients of the Legal Legends of Color Awards. (Co-Chairs: Jasmine McGhee and Tawanda Foster)

**Pro Bono Committee** advises on activities relating to pro bono delivery of legal services and annually selects recipients of NCBA Pro Bono Awards. (Chair: Emily Moseley, Vice-Chair: Jennifer Mencarini)

**Professional Vitality Committee** engages in activities to inspire, educate and support attorneys to take care of themselves in order to improve their personal well-being and to better the profession. (Chair: Erna Womble)

**Professionalism Committee** develops and oversees professionalism initiatives and recommends a recipient for the annual H. Brent McKnight Renaissance Lawyer Award. (Chair: Kathryn Bradley, Vice-Chair: John Millberg)

**Women in the Profession Committee** identifies ways to encourage and maintain the active participation and advancement of women in the legal profession. (Chair: Monica Webb-Shackleford, Vice-Chair: Jacqueline Clare)
2019-20 Committee Descriptions and Chairs

NCBF Committees

4ALL Statewide Service Day Committee plans and implements the NCBF’s flagship pro bono program, an annual phone-a-lawyer event that occurs at call centers across the state. (Chair: Gwendolyn Lewis, Vice-Chair: Nicolette Fulton)

Civic Education & Community Engagement Committee advises and supports the Foundation’s civic education programs, including Lawyers for Literacy, Middle School Mock Trial resources and the Youth Leadership Challenge. (Chair: Matt Wolfe, Vice-Chair: Matt Burke)

Development Committee provides volunteer leadership for NCBF fundraising initiatives. (Chair: Robin Barefoot, Vice-Chair: Mike Medford)

Endowment Committee reviews funding requests, engages in site visits and recommends Endowment grants. (Chair: Ann Anderson, Vice-Chair: Matt McGuire)

Programs Committee provides direction and oversight to the NCBF’s pro bono and public service programs and advises on best use of resources to achieve highest program impact. (Chair: Heather Culp)

Audit & Finance Committee is made up of members of the NCBA Board of Governors and NCBF Board of Directors to review the financial affairs of the NCBA and the NCBF. The committee prepares the annual budget and serves as the audit committee. (Chair: President-elect)

Governance Committee is made up of members of the NCBA Board of Governors and NCBF Board of Directors. The committee originates and recommends amendments to the Charter & Bylaws of both the North Carolina Bar Association and the North Carolina Bar Foundation. It also assists the NCBA Board of Governors in submitting proposed charter and bylaws amendments to NCBA membership. (Chair: TBD)

Investment Committee oversees the investments of the NCBA and NCBF, including the NCBF Endowment, and assures that their respective funds are invested in the proper manner. (Chair: Mike Hearn)

Memorials Committee is made up of members of the Board of Governors. It is responsible for reporting the names of deceased NCBA members and honoring them by a memorial tribute at the Annual Meeting. (Chair: TBD)

Nominations Committee selects and nominates qualified NCBA members for service as vice presidents, who are voted on by the Board of Governors at the spring meeting, and board members, who are voted on by the membership at the NCBA Annual Meeting. (Chair: TBD)

Past Presidents’ Council serves as a leadership resource to the various working groups of the NCBA and the NCBF. Its membership consists of seven past presidents of the NCBA charged with the responsibility of following up on major reports and recommendations, reviewing existing programs and advising current leadership on new challenges and opportunities. The Council also screens nominees for the office of president-elect and selected NCBA and NCBF awards. (Chair: Jackie Grant)

Resolutions Committee is made up of members of the NCBA Board of Governors. It prepares and screens all resolutions to be voted on by the membership at the NCBA Annual Meeting. It also serves as a working committee at board meetings to draft necessary resolutions for consideration by the Board. (Chair: TBD)

Talent Development Committee provides strategic oversight with respect to policy issues that may arise from time to time related to the employees of the North Carolina Bar Association and North Carolina Bar Foundation. This may include staff development, succession planning and compensation review. (Chair: Caryn Coppedge McNeill)
Center for Practice Management

**What we do** | Center for Practice Management (CPM) is the free in-house law practice consultancy for NCBA members. We help members start, build, grow and wind down their law practices.

**What you can do** | Schedule a consultation when you have an issue you’d like to discuss.

**What we can do for you** | We can help on a wide range of practice management issues, but work most often on law firm startup, marketing/business development, and technology. We help our members with these issues through confidential one-on-one or small group consultations via Skype, telephone or in person at the N.C. Bar Center in Cary.

Apart from practice management consultations, we are also able to speak at CLE and other meetings on issues related to practice management and technology.

**Contact us**
Catherine Sanders Reach, Director of the Center for Practice Management | csandersreach@ncbar.org or 919.657.1577

Communities

**What we do** | The Communities Department provides relevant and timely resources for members of 31 sections, four divisions and eight specific committees. The department is staffed with five managers and a director. The staff works hand-in-hand with leaders of Communities and their respective governing bodies to organize high quality CLEs, and statewide networking events to engage members which help retention and recruitment of the community. The department also oversees specific budgets, ListManager, publications, pro bono programs, community website, and different types of CLEs.

**What we can do for you**
- Provide creative ideas to help formulate action and help grow the community.
- Help guide leaders through NCBA policies & procedures to avoid any pitfalls.
- Organize meeting dates and locations and prepare meeting notices and packets.
- Provide tools and resources to add value to the community.
- Work hand-in-hand with leaders to help with every aspect of their leadership and make the year smooth and successful!

**What you can do**
- Ask for help! There are NO stupid questions!
- Respond to your manager and keep them well informed.
- Be realistic in turnaround times of requests to your manager.
- Hold meaningful, informative and timely meetings.
- Don’t procrastinate! The year will go by quickly—have a plan.
- Use your communities’ website as a resource for bylaws, section leadership information, member directory, blog/newsletter posts, award information and so much more!
- Have FUN!

**Contact us**
Julianne Dambro, Director of Communities | jdambro@ncbar.org or 919.657.1587
Andrea Bradford, Communities Manager | abradford@ncbar.org or 919.657.1562
Holly Morris, Communities Manager | hmorris@ncbar.org or 919.657.1553
Emily Poindexter, Communities Manager | epoindexter@ncbar.org or 919.657.1449

Continuing Legal Education

**What we do** | The CLE Department provides quality learning experiences that meet the competency needs and N.C. State Bar regulatory requirements for attorneys and paralegals. Housed within the CLE Department is our publications division, which provides a host of professional print and electronic material including attorney deskbooks, guides and practice manuals.

**What you can do**
- Encourage your section, division or committee members to be active participants in the CLE program planning process; and engage in the development of new content specific publications.

**What we can do for you**
- Assist with program structure, logistical coordination including venue selection, program marketing, as well as day-of-event support; and coordinate content submissions, oversee copyediting, layout and cover design as well as provide general production management and marketing when publishing.

**Contact us**
Vaddrick Parker, Director of CLE | vparker@ncbar.org or 919.657.1554
Kate Leahy, CLE Administrator & Distance Education Manager | kleahy@ncbar.org or 919.659.1436
Coleta Bell, CLE Manager | cbell@ncbar.org or 919.659.1450
Laura Bonfiglio, CLE Publications Manager | lbonfiglio@ncbar.org or 919.659.1443
Kristin Tart, CLE Manager | ktart@ncbar.org or 919.659.1425
External Affairs and Communications

What we do  The External Affairs and Communications Department works closely with the executive director and the Marketing Department in supporting North Carolina Bar Association (NCBA) and North Carolina Bar Foundation (NCBF) objectives.

Communications and External Affairs oversees publication and distribution of North Carolina Lawyer magazine, the weekly electronic newsletter e-bar, NCBarBlog, This Is The Law pamphlets and press releases, and provides website content, editing support and photography for myriad NCBA and NCBF projects and programs. The department is also responsible for media relations, for which it maintains associate membership status with the N.C. Press Association, and production of the In Memoriam components of our website, electronic newsletter and magazine.

Communications and External Affairs also provides information and messaging to members of the NCBA and the public about the NCBA and NCBF, and developments that impact the legal profession and the administration of justice. The department is also responsible for activities and processes that enhance the experience of board members and volunteer leaders and the planning of NCBA and NCBF board meetings.

What we can do for you  The External Affairs and Communications Department stands ready to answer your questions and assist your sections, divisions and committees with their communications and external affairs needs and legislative interests. Please do not hesitate to seek us out for advice and direction regarding any issue that arises during your leadership term.

What you can do  Your expertise is often sought by various media outlets. While the president and the executive director are responsible for speaking on behalf of the NCBA and the NCBF, volunteer leaders may be called upon to handle media requests relating to their specific areas of expertise. When this occurs, you may be asked to speak to a reporter or help identify a source through which the reporter can gain additional information on a topic they are covering.

Your expertise and leadership are also invaluable in the production of various articles provided to our members and the public beneath the banner of NCBarBlog, which is managed by the communications manager. This is an exciting, emerging component of our universal communications spectrum, and your participation is imperative to its success.

What you can do

• Committee budgets only support routine meetings and conference calls. If you need project funding, you can request budgeted funding in the spring for the upcoming fiscal year’s budget, or request Contingency funds for the current year. Connecting with your staff liaison would be your first step.
• Any change to Section or Division annual dues must be requested by March 10 to the Audit & Finance Committee and then approved by the board to be effective in the coming fiscal year.
• Section and Paralegal Division chairs prepare their budgets each spring for the upcoming fiscal year. Your staff liaison will provide information needed to create your budget.
• Section Dues can be spent on any project authorized by the Section council as along as it meets the Section & Division Expenditure and NCBA Financial policies.
• Be familiar with the funds available. The NCBA Statement of Policy for Sections says that Sections will not incur debts exceeding funds on hand. This requires good fiscal management. If a Section overspends, it must ask for forgiveness of the over expenditure by the board.
• Let us know if we can assist you in any way!

Contact us

Russell Rawlings, Director of External Affairs and Communications
rrawlings@ncbar.org or 919.657.1558

Ginny Craig, Director of Finance
vcraig@ncbar.org or 919.657.1581

Jerry Hamm, Controller
jhamm@ncbar.org or 919.657.

Shauna Boddie, Accounts Payable Specialist
sboddie@ncbar.org or 919.659.1422

Shari Hardy, Staff Accountant
shardy@ncbar.org or 919.659.1427

Lisa Ratliff, Accounts Receivable Specialist
lratliff@ncbar.org or 919.659.1421
Governmental Affairs

What we do | The Governmental Affairs Department is the NCBA's lobbying arm and presents to governmental bodies and entities the positions adopted by the NCBA on legislative or administrative matters. This includes the following:

- Advocate for needed changes in the law at the direction of the Board of Governors.
- Advocate for funding for the courts, funding for legal services and judicial reform.
- Endorse legislation sponsored by other groups that the NCBA believes is in the best interest of the public, the bench, and/or the bar.
- Oppose legislation sponsored by other groups that the NCBA believes is not in the best interest of the public, the bench, and/or the bar.
- Serve as an information provider to NCBA members on matters within the General Assembly.
- Review and monitor all bills of interest to NCBA members through State Track.
- Report the final action taken by the General Assembly on all legislation of interest to members of the public, bench, and bar through the Legislative Bulletin.

What you can do | As a section/division chair or vice-chair, you can:

- Appoint a legislative chair for the legislative biennium.
- Read and understand the NCBA's Legislative Policies & Procedures.
- Learn about the legislative issues your section or division has proposed for this legislation session.
- Make a commitment to legislative efforts behalf of your section or division.
- Get to know your legislators.
- Support our grassroots efforts when asked to do so.
- Let us know how we can work better for your section or division.

What we can do for you | We offer the following resources to sections and divisions to help with legislative efforts:

- Bill Tracking Chart
- Legislative Bulletin
- Assistance with legislative planning and implementation.
- Assistance with legislative strategy.

Contact us
Devon Karst, Government Affairs Manager
dkarst@ncbar.org or 919.657.1555

Marketing

What we do | The Marketing Department supports and furthers the goals of the NCBA and NCBF by sharing success stories and vital information about the two organizations and by enhancing communications and connections between members. We promote the NCBA and NCBF brands and maintain brand standards across all platforms. Marketing is also integrally involved in the design and evolution of all communications channels.

What you can do | Stay a member throughout your career! The most important thing you can do is to maintain active member status. Whether you choose to be a sustainer and contribute twice the amount of annual dues or you choose to remain engaged

What we can do for you | We produce and direct digital media content, including the websites for the NCBA and NCBF, all social media channels, and email campaigns. Marketing oversees the production of all printed materials and provides creative direction to all departments.

What you can do | Help us maintain NCBA/NCBF visual uniformity and brand recognition. Request help with your visual design projects via your staff liaisons. Let us design your project materials to ensure they comply with NCBA guidelines.

What you can do | Interact with us on social media. The NCBA and NCBF maintain Twitter, Facebook, LinkedIn, Instagram and YouTube accounts. Help us spread the word by using our social media channels.

Contact us
Lindsey Crook, Digital Media Manager
lcrook@ncbar.org or 919.659.1448

Macy Abernethy, Marketing Specialist
mabernethy@ncbar.org or 919.657.1587

Membership

What we do | The Membership Department’s purpose is to help sustain and grow a diverse membership body. Internally, this includes maintaining reports on membership trends, tracking engagement and resourcing leadership to make informed decisions. It also entails sponsorship for all section annual meetings and maintaining non-dues revenue through affinity partnerships. Externally, this includes coordinating membership outreach through law school orientation visits, swearing-in ceremonies, the Law Student Representative program, all at-large networking and special events and the Association’s Annual Meeting.

NCBA members have access to member benefits including Fastcase legal research, health insurance through Lawyers Insurance Agency, exclusive member events, opportunities to get involved in Communities, discounts on CLE and a number of personal, business and entertainment services. The Membership Committee, staffed by the membership director, is the leadership body by which recommendations for new member benefits, pricing and discounting of dues, award recognition and membership growth strategies are fielded and recommended to the Board of Governors.

What you can do | Our membership team works to ensure the best experience for all of our members. This ranges from instituting best practices internally to ensuring members receive the best services possible to executing a host of networking and special events to effectively sponsoring, messaging and marketing member benefits.

What you can do | Stay a member throughout your career! The most important thing you can do is to maintain active member status. Whether you choose to be a sustainer and contribute twice the amount of annual dues or you choose to remain engaged

What we can do for you | We offer the following resources to sections and divisions to help with legislative efforts:

- Bill Tracking Chart
- Legislative Bulletin
- Assistance with legislative planning and implementation.
- Assistance with legislative strategy.

Contact us
Macy Abernethy, Marketing Specialist
mabernethy@ncbar.org or 919.657.1587
as a retired member and pay a discounted rate, your basic dues payment enables most of our Association’s work. You will also stay apprised of NCBA news and events through our communications and, with a few exceptions to out-of-state and affiliate memberships, maintain full membership rights and benefits.

Get involved! Joining a section and attending networking events and CLEs are some of the best ways to interact with members with similar interests and grow your practice, as is participating in public service and pro bono projects. Our leadership is eager to appoint interested members to committees, and the more involved you are the more likely you are to assume larger leadership roles such as section council appointments and elected positions. Of course, you can always choose to give to a North Carolina Bar Foundation fund to help support a variety of public service initiatives and causes.

Contact us
Josh McIntyre, Director of Membership
jm McIntyre@ncbar.org or 919.657.1552

Alejandra Villegas, Events Manager
avillegas@ncbar.org or 919.657.1563

Jennifer Shapiro, Sponsorship Coordinator
jshapiro@ncbar.org or 919.659.1455

Amy Kemple, Assistant, Membership Experience
akemple@ncbar.org or 919.657.1584

Member Service and Support

What we do | The Member Service and Support Department’s purpose is to ensure a positive member experience by supporting the members and staff of the NCBA through attentive customer service, accurate record management and courteous member engagement.

Member Service and Support was created for members to have a single convenient point of contact to inquire about membership-related items such as billing, website portal inquiries, address changes, event questions, and all member benefit questions.

What we can do for you | Our team works vigorously to ensure the best experience for all of our members. Externally, this can range from helping members join and renew their membership (in person, over the phone and online), to updating contact information, to assisting with event registration. Internally, this means collecting and maintaining accurate member data used to develop detailed reports for our leadership.

We are constantly working to expand our services and how we support you. If you have an idea of how to improve the experience for our members, please let us know!

What you can do
Confirm your contact information is always accurate; and notify Member Services and Support of employment changes. Call with questions related to member services.

Contact us | membership@ncbar.org or 919.677.0561

Tesha Blancett, Director of Member Service and Support
tblancett@ncbar.org or 919.659.1420

Julia O’Connor, Member Service and Support Coordinator
joconnor@ncbar.org or 919.659.1425

Angela Hopkins, Member Service and CLE Administrative Assistant
ahopkins@ncbar.org or 919.659.1444

North Carolina Bar Foundation Departments

Development

What we do | The Development Department supports the charitable mission of the Foundation through fundraising. The Development team facilitates the following programs:

- Annual Fund Campaign: supports all of the Foundation’s operations and pro bono and public service programs, including: 4ALL Statewide Service Day, NC Free Legal Answers, NC LEAP (entrepreneur assistance), Lawyers for Literacy, Wills for Heroes, the McIntyre Youth Leadership Challenge (policy advocacy competition for high school students), and resources for civic education programs including Middle School Mock Trial and Career Days.
- Justice, Liberty, and Lawyer Impact Funds: build the NC Bar Foundation Endowment through named funds established in honor and recognition of NC lawyers.
- Legacy Gifts: designate planned gifts to the NC Bar Foundation. Legacy donors become members of the Platt D. Walker Society.
- Liberty Garden: recognizes and honors law firms and lawyers with paver bricks and benches.
- Endowment Gifts: support the NC Bar Foundation Endowment, which makes grants to NC organizations engaged in services that support the Foundation’s mission, vision and values.

What you can do | As a section/division chair or vice-chair, you can:

- Demonstrate leadership by making a personal gift to the Foundation as well as encouraging 100% gift participation among your Section/Division Council as part of the Foundation’s Leadership Campaign.
- Invite Foundation Development and Pro Bono and Public Service Programs staff to share reports at all of your Section/Division Council meetings throughout the year.
- Appoint a Foundation liaison to coordinate sharing of information between the Foundation’s Development and Pro Bono and Public Service Programs teams and your Section/Division.
Endowment

What we do | The Endowment Department manages the Foundation’s Endowment, including Endowment grant applications, review, reporting and grantee site visits.

The North Carolina Bar Foundation Endowment application window will open in January 2020, accepting grant funding applications for Section/Division projects planned for the 2020-21 bar year.

What you can do | As a section/division chair or vice-chair, you can:

• Apply for an Endowment grant application on behalf of your Section/Division in order to develop or expand a Section/Division-sponsored public service or pro bono project.
• Support the Endowment through the formation of Justice/Liberty funds in honor and recognition of NC lawyers.

Contact us | foundation@ncbar.org
Kim Bart Mullikin, Senior Director (NCBF) kbartmullikin@ncbar.org or 919.657.1559
Louise Harris, Director of Annual and Major Gifts (NCBF) lharris@ncbar.org or 919.677.0992
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Pro Bono and Public Service

What we do | The Pro Bono and Public Service Department serves NCBA members and members of the public by connecting resources with needs. The Department strives to:

• Develop and implement unique and meaningful pro bono and public service projects.
• Encourage attorney participation in pro bono and public service projects.
• Provide training to attorneys and paralegals in pro bono-related subject areas.
• Educate the public about opportunities for pro bono legal service.
• Support legal service providers in North Carolina through fundraising and service collaboration.

What we can do for you | We offer the following resources to sections and divisions to help your pro bono and public service efforts:

• A malpractice policy covering all NCBA- and NCBF-related pro bono projects and events.
• Assistance with pro bono and public service project planning and implementation.
• Assistance recognizing volunteers that participate in pro bono and public service projects.
• Distribution of your pro bono and public service events to the full NCBA membership through the calendars, electronic communication, newsletters and press releases.
• Assistance developing training events relevant to your section/division members.
• Pro Bono Awards recognizing your section/division members who go above and beyond with their pro bono work.

What you can do | As a section/division chair or vice-chair, you can:

• Appoint a pro bono chair for your section.
• Make a commitment to pro bono on behalf of your section or division. This means that you will ask your pro bono chair to be proactive in implementing a pro bono initiative for your section/division members and encourage full section participation.
• Lead by example by participating in pro bono and public service projects sponsored by the NCBF, and making a donation in support of pro bono and public service programs.

Contact us | probono@ncbar.org
Kim Bart Mullikin, Senior Director (NCBF) kbartmullikin@ncbar.org or 919.657.1559
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